



Information on Hiring a Part-time Helper

Thank you for choosing Fair Employment Agency! At the Fair Employment Agency, we strive to make your experience in hiring a domestic helper as effortless as possible. We understand that you might need a helping hand while we process the documents for your future domestic helper. To help you find a part-time helper, we detail important information and websites you need to know in this brief guide.

Table of Contents

I. <u>Introduction</u>	2
II. <u>Direct Hire</u>	2
III. Part-time Helper Agencies	3-22
a. Part-time cleaning service	3-7
b. Part-time child care	9-13
c. Part-time confinement lady / infant care	14-16
d. Elderly care	17-20
a Pet care	21-22

Contact Us

Wan Chai Office:

Unit 1601. The Phoenix, 23 Luard Road, Sheung Wan

Tel: +852 3568-6858

Email: info@fairagency.org

I. Introduction

Hiring of part-time domestic workers in Hong Kong can be done through direct hiring or agencies. Usually, part-time workers hired through an agency can only assist in specific tasks such as cleaning service or childcare.

II. Direct Hire

Direct hiring for part-time domestic workers is usually advertised through online forums such as Geoexpat and Asiaxpat or through the online portal provided by the Labor Department. Employers need to be aware that hiring a foreign domestic worker (FDH) currently working for a full-time employment visa is illegal and doing so risks heavy penalties by the Hong Kong government for both parties. For more information please refer to the Hong Kong Government's website: https://www.gov.hk/en/residents/employment/recruitment/localdomestichelper.htm

III. Part-time Domestic Worker Agencies

To save your time in doing research, we have put together a list of part-time domestic worker agencies for you.

Part-time Cleaning Service

1. Prestige Home Services

Address: Flat 2, 20/F., Tak King Industrial Bldg, 27 Lee Chung St., Chai Wan, Hong Kong

Phone: (852) 2893 7387 Email: info@phshk.com

Website: http://www.phshk.com/

The helpers

English-speaking local domestic workers

Not trained by the agency or other entities

Recruited based on years of experience

Service & Transportation Fee

Hourly Plan	Description	Fee
Home Pro 12 hours	4 x 3 hours per visit	HK\$ 1199
Home Pro 16 hours	4 x 4 hours per visit	HK\$ 1599

One time / weekly / monthly packages are available upon request. Customers will be charged with transportation subsidies which will depend on the work location.

Service hours

From Monday to Saturday, from 9:00am to 6:30pm Special arrangements can be made depending on the workers' schedule.

Insurance for part-time domestic workers

Prestige covers workers' insurance.

2. Merry Maids

Address: Unit E, 20/F, Sun Ying Industrial Centre, 9 Tin Wan Close, Aberdeen

Phone: (852) 2857 4038

Email: mmaids@merrymaids.com.hk

Website: https://www.merrymaids.com.hk/en

The helpers

Local helpers, speak little English

• Trained by Merry Maids' quality control department

Screened and trialed

No coverage for missing or damaged goods

Service & Transportation Fee

Hourly Plan	Price	Average Price per Visit
4 x 4 hours	HK\$ 2,480	HK\$ 620
8 x 4 hours	HK\$ 4,800	HK\$ 600
12 x 4 hours	HK\$ 6,960	HK\$ 580

Service coupons provided on a first-come, first-served basis. They are valid for 6 months from the date of purchase, and are non-refundable and non-transferrable. Transportation fee is variable. For regular services (e.g. in Wan Chai), transportation fee is not needed. The exact price quotation is available upon request via the website application form.

Service hour

Two shifts of cleaning services (9:00am-1:00pm and 2:30pm-6:30pm) except public holidays. Special arrangement for evening service is available.

Insurance for part-time domestic workers

Workers' insurance is covered by Merry Maids.

3. Lazy

Whatsapp: (852) 5577 8724 (Office Hours Only)

Email: support@lazy.com.hk

Website: https://www.lazy.com.hk/eng/

Service & Transportation Fee

• Part-time Helper

Home Cleaning, Cooking

• Deep Cleaning Services

o Disinfection, Pest Control, VOC Removal, AC Cleaning

• One-stop New Home Services

o Post Renovation, Spring Cleaning, Pre-move in Cleaning

All plans include:

1. Dedicated customer service

2. Flexible booking management option

3. Comprehensive third-party liability and personal accident insurance

Services Plan	Description	Average Price
One Time Plan (minimum 3 hours)	- Limited option to swap cleaner - May not be the same cleaner	\$30 /Hr
Weekly Plan (minimum 3 hours)	- Unlimited option to swap cleaner - Same cleaner	\$120 /Hr
Bi-Weekly Plan (minimum 3 hours)	- 12-24 cleaning sessions - A minimum of 3-6 months commitment	\$120 /Hr

Service Hour

Monday to Friday: 9:00am - 6:00pm

Saturday: 9:00am - 1:00pm (except public holidays)

Remarks:

The pricing above includes transportation fee except for remote areas. The additional charge after 6:00pm would be \$20 per hour. Transportation fee might be charged for certain locations. Cleaning equipment and vacuum cleaners will not be provided.

Cleaners reserve the right to refuse to perform any cleaning tasks that they deem as a life and health risk, e.g. cleaning of an object or area at a high location and requires climbing.

4. HelperGo

Address: 1/F, On Luyuan Building, 25 Des Voeux Road Central, Central

Whatsapp: (852) 5544 8900

Email: hk@helpergo.co

Website: https://www.helpergo.co/

Services Plan - Cleaning	Description	Average Price
Repeat service	 - Weekly/Fortnightly Service - Best rated helper - Premium customer support - same helper - more favorable - Change time for free 	\$128 / Hr up
Single service	- One-time service	\$148 / Hr up

Services Plan - Child care	Description	Average Price
Repeat service	 Over 800 professional and experienced local babysitters All are carefully interviewed and verified Make sure that your child/toddler receives good care Via HelperGo's web/app platform, 	\$123 / Hr
Single service	customer can confirm and view the babysitter's profile - Easy to identify and verify the assigned babysitter for the job - Charge upon job completion Additional Services: - Meal Preparation - Simple Cleaning - Starred Helper - Ad hoc babysitting	\$146 / Hr

Service Hour

Monday to Friday: 9:00am - 6:00pm

Remarks:

For surcharge services, special charges and optional additional fee, please refer to their website.

For the services booked through their platform, HelperGo will provide additional protection if the loss caused by the negligence of the helper causes the customer, but this rarely happens.

5. Smart Living

Address and service hours:

(Hong Kong Island & Outlying Islands):

- Unit No. 3A, 1st Floor, Tsui Wan Shopping Centre, Tsui Wan Estate, Chai Wan
- Monday to Friday: 9:00am 6:00pm, Saturday: 9:00am 1:00pm

(Kowloon):

- 3/F, 50 Ma Tau Chung Road, Tokwawan
- Monday to Saturday: 9:00am 6:30pm

(New Territories):

- Room 202, Yuk Ping House, Long Ping Estate, 1 Long Ping Road, Yuen Long
- Monday to Friday: 9:00am 6:00pm, Saturday: 9:00am 1:00pm

Hotline: 182182

Email: erbhk@erb.org

Website: https://www.erb.org/smartliving/en/main/

Services Plan	Description	Service regions	Average Price (for reference only)
General	- Household cleaning	Hong Kong Island	\$115-145 / Hr
Household Services	Laundry and ironingPlant care	Kowloon	\$110-135 / Hr
- P	- Pet care	New Territories	\$110-130 / Hr
	Cooking	Hong Kong Island	\$100-150 / Hr
		Kowloon	
		New Territories	
Elderly Care	Cooking for the elderly		\$110-120 / Hr
Services	Patient care		\$115 / Hr up

Remarks:

Each service session is suggested to be 3 hours or above. Higher wages will be required for service on Saturdays, Sundays and Public Holidays. Employers are recommended to provide travel allowance for helpers working in remote areas.

Registration:

- 1. App Registration (Chinese version only): Employers can now install the brand new "ERB Home Services" App and register vacancy anytime, anywhere in a guick and more convenient way.
- 2. Online Registration: Fill in the Vacancy Registration Form posted on the Smart Living website. Employer will receive a phone call from the "Smart Living Regional Service Centre" to confirm the registration details one working day after submitting the completed Vacancy Registration Form.
- 3. By Phone: Call the ERB hotline on 182 182 or contact a Smart Living Regional Service Centre direct.
- 4. Fax, Mail or In Person: Download Vacancy Registration from their website, or obtain the form from any Smart Living Regional Service Centres. Please send the completed form to a Regional Service Centre by fax, by mail or in person.

Part-time Child care

1. Rent-A-Mum

Mail: House 7, Uk Tau Village, DD289, Lot 973, Sai Kung, New Territories

Phone: (+852) 5441 9735

Email: info@rent-a-mum.com
Website: www.rent-a-mum.com

The childcare workers

- Native/ nearly-native English speakers
- Qualifications vary from professional child care-giver and maternity nurse to housewives and grandmothers

Service Plans	Description	Price
Professional Nanny	Children.	Price upon request
Placements	oa.	
Maternity Nurse Services	Newborn (+ older children)	Price upon request
Babysitting Services	Newborn	Price upon request

Service & Transportation Fee

Transportation fee is variable.

2. Hong Kong Family Welfare Society

Address: Room 2010, 20/F., Southorn Centre, 130 Hennessy Road, Wanchai

Tel: (852) 2527 3171

Email: hoffice@hkfws.org.hk

Website:

https://www.hkfws.org.hk/en/how-we-help/child-care-services/neighbourhood-support-child-care-project1

Neighbourhood Support Child Care Project

Services	Description	Service Hours	Price
Home-based Child Care Service	Newborn to kindergarten children/ primary school students with ad-hoc or emergency care needs	Service Boundary: Tseung Kwan O and Sai Kung 7:00am-11:00pm (depends on individual family need)	\$28 / Hr
Centre-based Care Group	Children from 3 years old to primary school level with ad-hoc or emergency care needs	Venue: Shop No. 205, Po Lam Shopping Centre, 18 Po Lam Road North, Tseung Kwan O	\$20 / Hr

	Mon - Fri:	
	12:00nn-9:00pm	
	Sat:	
	9:00am-5:00pm	

Remarks

Service users with social needs and financial hardship may approach project social workers for application of fee waiving.

3. Friends of the Family (Hong Kong) Social Enterprise

Address: Unit 1101, 11/F, Chao's Building, 143-145 Bonham Strand East, Sheung

Wan, Hong Kong Tel: (852) 5404 8005

Email: <u>info@babysitter.hk</u>

Website: https://www.babysitter.hk/en/direct/

Service Guarantee

- All sitters have at least 3 years of childcare work experience.
- All sitters have obtained certification from childcare or post-natal care courses recognized in HK.
- All sitters have returned a clean background check.

Services	Description	Price
Temporary Childcare Service	 → Basic care: Feeding, Bathing, Cooking and other needs for the babies/children → Ensure babies/children safety during the service period → Perform simple activities with babies/children (e.g. play, 	\$120 / Hr (10% discount will be offered for booking of more than 50 hours in a month)

story-telling, games, go to park)

→ Escort children to school / classes
or back home.

Services Hours:

Mon-Fri: 10:00am-6:00pm Sat & Public Holidays: Off

Please make an appointment if you want to visit

Remarks

• Additional requirements would require extra surcharge:

Night Time Service (after 10pm) + HK\$10/hour

Fluent English Speaking + HK\$20/hour

- Housework / Cooking for the family + HK\$10/hour
- Remote Location + transport allowance accordingly
- Minimum 3 hours per day. More details on overnight service upon contact.
- Extra charges for extra services like cooking or housework.
- If the service hour covers meal time, food and break time should be provided to the helper.
- Booking should be made at least 48 hours prior the service starting time
- Only \$300 will be charged if cancellation is given 48 hours prior the service starting time. No refund will be arranged if less than 48 hours-notice of cancellation is given.
- Nanny is considered self-employed, so it is not a must for the client to arrange labor insurance for the nanny. However, if the client wishes to provide labor insurance for the nanny, it could be arranged by <u>Babysitter.HK</u> or through other channels.

4. Nanny & Me

Tel: (852) 5114 2383 / 5114 3596

Email: info@nannyand.me

Website: https://www.nannyand.me/

The Childcare Workers

- Provides professional help
- Maternity nurses are experienced and are qualified specialists
- Background-checked and went through a three-stage interview

Services	Description	Price
Full-time nannies	Best childcare professionals from around the world	Discussed upon contact
Part-time nannies	Flexible help with taking care with babies	Discussed upon contact
Maternity nurses	Experienced and qualified specialists offering support, advice and respite to parents and newborn babies	Discussed upon contact
Babysitter	A minimum of 4-hours booking	\$200 / Hr up

Service Hours and transportation fee

Discussed upon contact

5. Homeasy Maternity Service

Address: Unit 5A, 3/F, Sun Cheong Industrial Bldg, 1 Cheung Shun St, Lai Chi Kok

Tel: (852) 2776 2900 (9am-10pm)

Email: info@homeasy.com

Website: https://www.homeasy.com.hk/eng/maternity_service/index.html

The Childcare Workers

- Rich experience and went through demanding training
- Took many related programmes to meet customers' needs

Services	Description	Price
6 daily working hours (Mon-Sat)	Baby-feeding, pamper-replacing, bathing, cleaning of umbilical cord, clothes and milk bottles	\$8000/month up
8-10 daily working hours (Mon-Sat)		\$9000/month up
In-house Carer		\$20000/month up

Remarks

- Service could be customised upon request
- After signing the contract, employees will be provided with a free insurance for a year
- Service procedures available on website
 (https://www.homeasy.com.hk/eng/maternity_service/flow.html)

Part-time Confinement lady/Infant care

1. DreamCare

Address: Unit 603, 6/F, Tower 1, Admiralty Centre, 18 Harcourt Road, Admiralty

Tele: +852 3629 7425

Email: : <u>info@dreamcare.com.hk</u>
Website: <u>http://dreamcare.com.hk/</u>

Service	Description	Price
Postnatal	take special care for postpartum mom and newborn baby	Price upon request

Service Hours:

Mon-Fri 10:00am-6:00pm

Remarks

- Confinement Ladies are able to speak English
- They have served expat families and understand the western culture very much
- They can work for 24 hours shift, day time or night time, depending on your needs

2. E-Mother Care

Address: Rm 1101, 11/F, Cheung Sha Wan Plaza, 833 Cheung Sha Wan Road, Lai

Chi Kok

Tel: (852) 3583 2543

Email: emother-38@gmail.com / info@emother-care.hk

Website: http://emother-care.hk/

Service	Description	Price
Postnatal	Baby Care: Milk feeding, napkin changing, bathing, cleaning umbilical cord, washing baby clothing and sterilising milk bottles, etc. Postnatal Mother Care: Postnatal menu, including nutritional soup	Price upon request

3. Homeasy Maternity Service

Address: Unit 5A, 3/F, Sun Cheong Industrial Bldg, 1 Cheung Shun St, Lai Chi Kok

Tel: (852) 2776 2900

Email: info@homeasy.com

Website: https://www.homeasy.com.hk/eng/maternity_service/index.html

The Workers

• Rich experience and went through demanding training

• Took many related programmes to meet customers' needs

Services	Description	Price
6 daily working hours (Mon-Sat)	Preparing nutritious stews, soups and drinks, guiding mothers how to	\$8,000/month up
8-10 daily working hours (Mon-Sat)	feed babies, identifying babies' specific needs when they cry, helping mothers	\$9,000/month up
In-house Carer		\$20,000/month up

Remarks

- Service could be customised upon request
- After signing the contract, employees will be provided with an insurance for a year
- Service procedures available on website
 (https://www.homeasy.com.hk/eng/maternity_service/flow.html)

4. The Nanny Experts

Address: Suite 1404, Tung Wai Commercial Building, 109-111 Gloucester Road,

Wan Chai

Tel: (852) 9545 4792

Email: hello@thenannyexperts.hk

Website: https://www.thenannyexperts.hk/

The Workers

- Specialized in placement of professional nannies, bay-sitters and maternity nurses
- Passionate about connecting people who have the knowledge and can provide support
- Fluent in English, Mandarin, Cantonese, Spanish, French, Italian, German, and more
- Up-to-date CPR certification and hold recognised childcare qualifications or have a minimum of 3 years' childcare experience

Services	Description	Price
Tailored employment contract	Contract signing and follow-up services (e.g. offering tips and advice, answering enquiries)	Discussed after contact

Service Hours

Mon-Fri: 9:00am-9:00pm

Sat: 9:00am-2:00pm

Sun: Closed

Elderly Care

1. Ever Care Family First

Tel: (852) 3905 4000 / (852) 6922 0838 (WhatsApp)

Email: sales@yourevercare.com

Website: https://www.yourevercare.com/

Elderly Care services

Service type	Description	Price
Personal & Daily Care	Toileting, bathing, diaperingFeeding & medicine administrationMedication management	Price upon request
Mobility & Exercise	Lifting, fall preventionExercise & stretchingJoint pain management	
Companion Care	- Activities planning & scheduling- Psychosocial support- Listen to & understand needs	
Specialised Care	Catheter careSimple wound careNasogastric Tube FeedingInsulin injection	
Medical Escort	Escort to clinic appointmentsWheelchair & transportation arrangementRecord notes from follow-up	
Health Monitoring	- Measure vital signs- Nutritional & diet planning- Bedsore prevention	

Service Hours

Mon-Sun 8:00am-9:00pm

2. Life Extension

Address: 998 Canton Road, Mong kok

Tel: (852) 2790 7290 / (852) 6702 1252 (WhatsApp)

Email: info@life-extension.com.hk

Website: https://life-extension.com.hk/

Healthcare & Personal Care Worker Services

- Personal hygiene and grooming, including feeding and bathing
- Simple wound care and dressing changes
- Measuring and recording vital statistics
- Lifting, mobilization, transport and transfer
- Escort, with basic care and first aid
- Medication & administration
- Wound care
- Companionship & friendly smile

Service Hours

Most of service calls are by appointment, 24/7 service

Service Fee

Price upon request

3.Active Global

Address: Unit 701-702, 7/F Seaview Commercial Building, No. 21-24 Connaught Road West, Sheung Wan (Sheung Wan MTR Station Exit C)

Tel: (852) 3426 2909 / (852) 5561 6478 (WhatsApp)

Email: hk@activeglobalcaregiver.com

Website: https://www.activeglobalcaregiver.hk/

The helper

- Provide on-site care services and home care
- Escort services, rehabilitation activities

Service	Description	Price
Live-in Care Services	Elders eligible for the "Community Care Service Voucher"*	Caregiver salary: \$5,000 / Month up, depending on
	eg. patients with dementia, diabetes, Parkinson's disease, stroke, cancer, or those who require specialised care (e.g. stoma care, nasogastric tube feeding, etc.)	caregiver's experience and complexity of assignment
	care, nasogastrie tabe recamp, etc.,	Agency fee: \$18,8000 (\$21,800 for Filipino caregivers)
Respite Nursing Care	Elders eligible for the "Community Care Service Voucher"*	Price details upon contact
	eg. patients with dementia, diabetes, Parkinson's disease, stroke, cancer, or those who require specialised care (e.g. stoma care, nasogastric tube feeding, etc.)	
	Personal Care Worker - Provide assistance in Activities of Daily Living (ADL), e.g. transferring, fall prevention, feeding, medication, bathing, changing diapers and stretching exercises	
	Health Worker - Personal Care Worker's tasks, as well as urinary catheter care, emptying urine bags, wound dressing, dialysis, insulin injection,	

stoma care, oxygen therapy, nasogastric tube care

Enrolled/Registered Nurse

More complex nursing procedures e.g.
 tracheostomy care, suctioning, IV drips and blood taking

Medical Escort/House Keeper

- Taking patients to and from home for doctor visits, collecting medication and providing post-visitation reports
- House Keepers are suitable for taking care of simple household chores

*Application Method

- The Social Welfare Department will send invitation letters directly to eligible elderly persons on the Central Waiting List to invite them to join the Second Phase of the Pilot Scheme.
- Qualified Elders can apply for the community vouchers after receiving the invitation letter.

Services hours:

Mon-Fri: 9:00am-6:30pm

Sat: 9:00am-5:30pm

Pet Care

1. Furrenz Pet Sitters HK

Tel: (852) 8199 9813 / (852) 9168 4996

Email: info@furrenzpetsitters.com

Website: http://www.furrenzpetsitters.com/#about-section

Services	Description	Price
Cat Sitting	Feeding, changing water Daily email updates with pictures of	30mins-\$210 45mins- \$230 60mins- \$250 etc.
Dog Walking/Sitting	pets Medication (Complimentary)	15mins-\$180 30mins- \$220 45mins: \$240 etc.
Overnight Pet Sitting	Water plants / pick up mail / take out garbage (Complimentary)	<12 hours (e.g. dinner to breakfast)-\$700
Small Animal Sitting		30mins- \$200 45mins- \$220 60mins- \$240 etc.

Remarks

- Additional 50% day charge for general public holiday Pet Care Services (excluding normal weekends)
- Travel surcharge no charge if total return cost under \$20, if more charge difference

2. Max Love Cat & Pet Sitting Hong Kong

Address: 1/F, 151 Kam Sheung Rd, Yuen Kong Tsuen, Yuen Long

Tel: (852) 5411 7038 / (852) 6445 2306 (English)

Email: catsittinghk@gmail.com

Website: https://maxlove-petsitter.com/en/contact/

Pet Sitter

• All of our pet sitters are first aid trained and certified

• Screened and trialed

Services	Description	Price
Pet Sitting	- Feeding/Water	\$330/visit (2 animals),
	- Medications	Duration: 60 mins
	- Daily litterbox care	
	- Dog walking	+\$20 for each additional
	- Play time	animal
	- Lots of love & petting	+\$50 for large dogs
	- Home security	Morning and night count
	- Cleanup	as two visits
	- Mail, trash & plant care	
	- Daily Whatsapp or email with	*Transportation fee is
	photos	included
	- Musical therapy	
		Overnight service price
		details upon contact